



Detail

Harbor Soccer Club Board of Directors - Meeting Minutes

Date: February 2nd, 2025

HSC Office - 3212 50th St Ct NW Gig Harbor, WA 98335

Call To Order Time: 7:04PM by Secretary

Roll Call by Secretary

Title	Name	Present	Excused
President	Justin W Cooper	X	
VP Administration / Treasurer	Jennifer Rolfes	X	
VP Operations	Chris Archuleta	X	
Member At Large	Vacant (Interim Duane Hoch)	X	
Secretary	Jaime Castellanos	X	
Ex-Officio	Duane Hoch	X	

Important events since previous board meeting

Business Director Top 3 Candidates: Jason Todd, Dan Discroll, Jessica Blakely

New Business Director announced: Jessica Blakely - Start date was Feb 1st, 2025 (See additional in New Business Line M & N for more info)

Jan 28th: Coach Dan Discroll quits coaching 3 premier teams

Unfinished Business

A	Bylaw review for board meeting attendance
B	Finalize AGM Minutes
C	Review High School age player fees, ensure comparison to other local clubs
D	Plan to ensure 3rd day of practice
E	Partnering with local soccer organizations
F	HSC website contacts need updating
G	Need for Coach's survey
H	Curriculum update from DOC
I	HSC plan to have quality coaches, contact current coaches for input
J	Budget Review
K	VP Ops Chris needs club sites access
L	Review WA state paid time off for HSC staff
M	Business Director Post Interview decision

New Business

A	Bylaw review for board meeting attendance
B	Finalize AGM Minutes
C	Review High School age player fees, ensure comparison to other local clubs
D	Plan to ensure 3rd day of practice
E	Partnering with local soccer organizations
F	Sports Recruit Call
G	Need for Coach's survey
H	Curriculum update from DOC
I	HSC plan to have quality coaches, contact current coaches for input
J	Budget Review
K	VP Ops needs club sites access
L	Review WA state paid time off for HSC staff
M	Business Director Jessica Blakely *adding authorized signer Jessica Blakely to Heritage Bank Accounts*
N	Business Director Jessica Blakely *adding authorized signer Jessica Blakely to Timberland Bank Accounts*
O	Dan Discroll Exit Interview status

Reports

Dir Of Community Development / Brian Hallberg	
A	Meeting With PenMet Parks
B	Stack Tourney Update
C	Waste Connection: Possible Sponsor
D	Ocean5 Spring Takeover Event
Girls Director / Stephanie Cox	
A	G13G Coach Heather S stepping down. Stephanie Cox to become Head Coach
B	Heather S Assisant Coach to Stephanie Cox
C	Jules Bushaw Assistant Coach for G13G & G08/09
D	Coach Dan Discroll replacement is Alyssa Gray. Stephanie to help with practice and games. Alyssa meeting with Dan to discuss players and parent concerns

E	G10 age group: Low on numbers, actively recruiting players
F	Coaching Lineup for next season
G	State Cup Division Placement
H	Practice Schedule: Working on fields for March and April
I	Development Goals: Feedback from Board on coaching survey, staff structure for 25/26 nad budget for program development

Meeting Adjournment

President motioned to adjourn at 9:45pm, motion was 2nd by Member at Large and the meeting was adjourned

Minutes Submitted by: Secretary Jaime Castellanos

Minutes Approved: March 5th, 2025

Jaime Castellanos

03/05/2025

Signature

Date

Current Directors, Staff, Part-Time Employees @ time of Board Meeting

Title	Name
General Manager/DOC	Jason McGlothorn
Boys Director	Nick Radosavljevic
Girls Director	Stephanie Cox
Jr Academy Director	Nick Radosavljevic
Business Director	Jessica Blakely
Director Of Community Development	Brian Hallberg
Registrar	Lisa Frank
Executive Assistant	Megan Schellhase
Game Scheduler	Duane Hoch
Referee Assignor	Kevin Gray
Rec Director	Cam Stone
Club Program Director	Jason Wallace
Girls Small Sided Program Director	Steve Rodacker
Boys Small Sided Program Director	Francisco Juarez
Micro PD	Alyssa Gray
Key Peninsula Program Director	Scott Stone

